

Dress Code Policy – Election Workers

Purpose

The Clerk's Office Administration has determined it would benefit the voter's experience to define a department dress code policy. Proper grooming and attire have a positive impact on the precinct's image as well as gaining professional respect from the voters. We have a public-facing role, and it is important that we project a positive appearance. All election workers shall maintain grooming and attire standards which bears the expectations that are set forth below.

Policy

1. Clothing must be casual-professional and not a distraction: All clothing must be consistent with the standards for a civic-service environment and not attract undue attention or serve as a distraction to others. It must also be appropriate to the type of work being performed and take into account the expectations of voters being served.
2. Non-Compliance: The Chairperson and Clerk's staff reserve the right to determine appropriate attire and appearance if an article of clothing or issue arises. Any election worker who is improperly dressed may be asked to cover, remove, or return home to change clothes. Refer to the following table for acceptable and unacceptable guidelines.

Staff Group	Acceptable	Unacceptable
	<ul style="list-style-type: none">*Suits*Slacks*Corduroys*Sport Coats*Khaki/Twill/Chinos/Dockers Pants*Polo/Golf Shirts*Button-Up/Oxford Shirts*Collared Shirts*Ties*Sweaters and Cardigans*Skirts*Dresses*Blouses*Knit Tops*Lightly applied fragrance, perfume or cologne	<ul style="list-style-type: none">*Torn, stained, dirty, ripped, or frayed clothing*Political slogans*Tennis shoes (unless medically necessary)*Rubberized flip-flops*Shorts*Shirts or t-shirts with logos or graphics larger than 3" x 3"*Leggings/stirrup pants*Extremely tight, form fitting, revealing clothing exposing too much skin or private areas*Mini-Skirts (more than 3" above knees)*Tank/Tube/Halter Tops*Cutoffs*Sweatpants/Sweat suits/Sweat shirts*Hats (unless medically necessary)*Overbearing amount of fragrance, perfume or cologne